



CUYAHOGA COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING

Tuesday, June 18, 2019 / 5:00 p.m.

Administrative Offices / 2111 Snow Road, Parma

cuyahogalibrary.org

**CUYAHOGA COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING AGENDA
18 June 2019
ADMINISTRATIVE BUILDING AUDITORIUM
5:00 p.m.**

TOPIC	TAB#	PAGE#	MOTION
1. Call to Order: Patricia Shlonsky, President			ROLL-CALL
2. Oath of Office, Allyn Davies			ACTION
3. Approval of Minutes: May 28, 2019 Board Meeting			ACTION
4. Retiree Recognition			INFORMATION
5. Public Comment			INFORMATION
6. Report of the Board President			INFORMATION
7. Report of the Executive Director Paul Fallon, President, Fallon Research & Communications – Presentation on Survey			INFORMATION
8. Report of the CCPL Foundation Board Liaison			INFORMATION
9. Human Resources Report			ACTION
10. Finance Committee Report: • Financial Statement Review – Fiscal 2019 – May • Investments: Fiscal 2019 – May • Purchase Approval List • Gift Report			INFORMATION ROLL-CALL ACTION ACTION
11. New Business • Resolution Authorizing the Library to Enter into an Agreement with Engelke Construction Solutions for the Beachwood, Chagrin Falls, Solon, and Southeast Restroom Renovations Project			ACTION
12. Executive Session • Certain Personnel Matters pertaining to the employment of a public official or employee pursuant to Ohio Revised Code section 121.22 (G)(1).			ROLL-CALL
13. Adjourn			ACTION

Oath of Office

Allyn Davies

I, Allyn Davies, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio; that I will, to the best of my ability, in accordance with the laws now in effect and hereafter enacted during my continuance in office, faithfully and impartially discharge my duties as a member of the Board of Trustees of Cuyahoga County Public Library during the term for which I have been lawfully appointed.

State of Ohio
County of Cuyahoga

The undersigned, having been duly sworn, says that all statements contained in the foregoing Oath are true, so help me God.

Allyn Davies

Subscribed and sworn to before me on this 18th day of June 2019, by
Allyn Davies.

Notary Public

Commission Expires

**CUYAHOGA COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES
28 May 2019**

The May 28, 2019 meeting of the Cuyahoga County Public Library Board of Trustees was held at the Cuyahoga County Public Library Administration Building Auditorium, 2111 Snow Road, Parma, Ohio. With a quorum of five (5) Board members present, President Shlonsky called the meeting to order at 5:00 p.m.

Roll-Call: **Present:** Edward H. Blakemore, William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Robert W. Varley – **5.**

Absent: Dean E. DePiero - **1**

Vacant: - **1**

Also present: Executive Director Sari Feldman; Deputy Director Tracy Strobel; Operations Director and Fiscal Officer Scott Morgan; Communications and External Relations Director Hallie Rich; Human Resources Director George Sample; Literacy and Learning Division Director Pamela Jankowski; Branch Services Director - East Enda Bracken; Branch Services Director - West Caroline Vicchiarelli; IT Director Jim Haprian; Technical Services Director Daniel Barden; Assistant Finance Director Robert Dolan; Assistant Director of Adult Education Services; Assistant Development Director Meghann Marnecheck; and other interested observers.

President Shlonsky appointed Trustee Spangler as acting Secretary for the meeting.

Approval of Minutes:

President Shlonsky asked for a motion to approve the minutes of the April 30, 2019 Board meeting that were sent to the Board members in advance of this meeting.

01-05/2019

Trustee Spangler moved to approve the minutes, seconded by Trustee Varley. Seeing no corrections, omissions or additions, the minutes of the April 30, 2019 Board meeting minutes were approved by unanimous vote of the Board members present.

Retiree Recognition:

President Shlonsky thanked Kathleen Schnell for her many years of service to Cuyahoga County Public Library (CCPL) and wished her the best on her retirement. Ms. Schnell was not present.

(See page 147)

Public Comment:

There was no public comment.

Report of the Board President:

President Shlonsky stated she does not have a report this month.

Report of the Executive Director:

Executive Director Feldman commented that the Middleburg Heights project received Silver LEED Certification.

Executive Director Feldman mentioned on June 27, 6:30p.m., the Brooklyn Branch, will kickoff the culinary literacy program with Chef Rocco Whalen, Fahrenheit restaurant. We have five supportive donors that have made that program possible.

Executive Director Feldman congratulated Pamela Jankowski, Director, Literacy and Learning Division, for being named Woman of Note in Education by *Crain's Cleveland Business*. On June 17 this year's Women of Note will be published in *Crain's Cleveland Business* and on July 17 she will be recognized at the Women of Note luncheon.

Executive Director Feldman congratulated and wished George Sample, Director of Human Resources the best of luck in his new position at the Federal Reserve Bank of Cleveland.

Executive Director Feldman mentioned Larry Miller, Senior Human Resources Generalist, will serve as acting Human Resources Director.

Executive Director Feldman shared the "We Serve" video with the Board members. CCPL's talented Media Services team created this video in preparation for CCPL Staff Development Day.

Executive Director Feldman introduced Terrance Echols, Assistant Director, Adult Education Services to give an update on ASPIRE and Supplemental Nutrition Assistance Program (SNAP) & E&T.

Assistant Director Echols shared background and answered Board Member questions about ASPIRE and SNAP E&T programs.

Executive Director Feldman commented this deep engagement is very unique with a library and we might be the first in the State to get reimbursement from the County for each client that participates in this program and the fact that Assistant Director Echols is able to lead that comprehensive program is a great opportunity for us for the future.

Report of the CCPL Foundation Board Liaison:

Trustee Blakemore CCPL's Liaison, for the Foundation Board stated he does not have a report this month.

Human Resources Report:

Director Sample referred the Board to the report provided.

02-05/2019

Trustee Leonard moved approval, seconded by Trustee Varley. Seeing no discussion, the Human Resources Report dated May 28, 2019, was approved as presented by unanimous vote of the Board members present. **(See pages 148-153)**

Finance Committee Report:

Finance Committee Chair Leonard reminded us that the Finance Committee met prior to the Board meeting, and Director Morgan gave an in-depth review of the financials.

Director Morgan gave highlights from the Finance report. He stated in general property taxes we received another small distribution in April and that along with the intergovernmental reimbursement from the State of Ohio for Homestead Exemptions and Rollback it brings us well within budget for month of April.

Director Morgan stated the Public Library Fund (PLF) distribution for this month was slightly larger than anticipated. Last year we started the year with smaller distributions than expected and as the year progressed, we received what we had budgeted. It looks like the same pattern as last year, and a lot will depend on the Governors biennium budget in the second half of the year. He stated we will continue to monitor this account closely. Salaries and benefits are all within budget.

Director Morgan stated many of the other expense accounts percentages are high because we have blanket purchase orders in those accounts. All other general fund expense accounts are where we would expect them to be for the month and the year.

(See under FINANCE)

Investments - April

Director Morgan stated we purchased a US Treasury on April 30, 2019 at a yield of 2.40% with a very short maturity date of two weeks and we also purchased a piece of commercial paper from Bnp Paribas NY with a yield of 2.58% with a six-month maturity date.

We also had a CD that matured during the month and reinvested the principal into another CD with Wells Fargo Bank with a yield of 2.35% that will mature in a little over a year.

We have changed our investment strategy within our Money Market funds by keeping a larger balance in STAR Ohio, which is offering a higher rate than what we are receiving at Key Bank.

Transfers

Director Morgan stated there were two transfers made for the month, one from the Brecksville special trust to the general fund for \$30,406.56 to reimburse the expense of the renovation of the meeting room space at CCPL Brecksville Branch, and another transfer from the general fund to the special revenue fund for \$71,400.00 to fund our match for the ASPIRE program.

(See under FINANCE)

03-05/2019

Trustee Leonard moved approval, seconded by Trustee Blakemore. Seeing no additional discussion, the Investment Report Fiscal 2019 – April listing all Money Market Funds, STAR Ohio Accounts, U.S. Treasury Investments, Certificates of Deposit and Agency Securities was approved as presented by roll-call vote. **(See Under FINANCE)**

Roll-Call: **Yea:** Edward H. Blakemore; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Robert W. Varley; **– 5.**

Nea: **– 0.**

Purchase Approval List

Director Morgan stated the Purchase Approval List (PAL) was reviewed in depth at the Finance Committee Meeting. There is one correction on Item #2 for Roetzel & Andress an increase from \$66,000.00 to \$76,500.00. The total amount of change for the increase would be \$10,500.00.

04-05/2019

Trustee Varley moved approval of Purchase Approval List, seconded by Trustee Blakemore. Seeing no additional discussion, the Purchase Approval List dated May 28, 2019, was approved as presented by unanimous vote of the Board members present. **(See pages 154-155)**

Gift Report

Director Morgan stated the report includes Friends Groups gifts for branch programming, as well as gifts from other individuals, companies and foundations that were discussed in detail at the Finance Committee Meeting.

05-05/2019

Trustee Leonard moved approval, seconded by Trustee Blakemore. The gift report was approved by unanimous vote of the Board members present. **(See page 156)**

- **Resolution To Amend Official Certificate of Estimated Resources and Amend Appropriations**

Director Morgan stated there are for four special revenue funds; Adult Education Services (AES), for the new ASPIRE money we will start receiving in July, Food & Culinary Literacy Grant, Homework Centers and Special School Programing. We are asking for an increase in both our resources and appropriations.

06-05/2019

Trustee Leonard moved approval, seconded by Trustee Blakemore. Seeing no additional discussion, the Resolution to Amend Official Certificate of Estimated Resources and Amend Appropriations was approved as presented by roll-call vote. **(See page 157)**

Roll-Call: **Yea:** Edward H. Blakemore; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Robert W. Varley; **– 5.**

Nea: **– 0.**

- **Alternative Tax Budget Information**

Director Morgan stated this resolution is our first ask to the County to request our 2020 budget. Based on the amount of money the County collects on our property tax levy, we are asking a total collection of \$42,750,000.00. After the Board approves the resolution, we will forward this document to the County and in November request a temporary budget and then move to final budget.

07-05/2019

Trustee Varley moved approval, seconded by Trustee Leonard. Seeing no additional discussion, the Alternative Tax Budget Information was approved as presented by roll-call vote. **(See pages 158-164)**

Roll-Call: **Yea:** Edward H. Blakemore; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Robert W. Varley; **– 5.**

Nea: **– 0.**

- **Resolution Authorizing the Library to Amend Agreement with Building Technicians Corp., for Roof Replacement at the Fairview Park Branch Library**

Director Morgan stated the original contract we signed with Building Technicians was \$299,392.52 we are asking to amend that amount to \$272,175.00. This resolution would amend the amount of that contract.

08-05/2019

Trustee Leonard moved approval, seconded by Trustee Varley. Seeing no additional discussion, the Resolution Authorizing the Library to Amend Agreement with Building Technicians Corp., for the Roof Replacement at the Fairview Park Branch Library was approved by unanimous vote of the Board members present. **(See pages 165-166)**

- **Resolution to Approve Change Order Number One for Building Technicians Corp., regarding the Fairview Park Library Roof Replacement**

Director Morgan stated this is the deduct change order for that amendment to return the money back to the Library for \$20,845.00.

09-05/2019

Trustee Leonard moved approval, seconded by Trustee Blakemore. Seeing no additional discussion, the Resolution to Approve Change Order Number One for Building Technicians Corp., regarding the Fairview Park Library Roof Replacement was approved by unanimous vote of the Board members present. **(See pages 167-169)**

- **Resolution Authorizing CCPL to Advertise for Bids for HVAC Replacement at the Maple Heights Branch**

Director Morgan stated this resolution is authorizing the Library to advertise for bids for HVAC replacement at the Maple Heights Branch. PTA Engineering will complete and prepare the bid documents and we will advertise for bids and bring the results back to the Board.

10-05/2019

Trustee Leonard moved approval, seconded by Trustee Blakemore. Seeing no additional discussion, the Resolution Authorizing CCPL to Advertise for Bids for HVAC Replacement at the Maple Heights Branch was approved by unanimous vote of the Board members present. **(See page 170)**

Executive Session

President Shlonsky asked for a motion to recess the meeting for an Executive Session for the purpose of discussing collective bargaining matters to prepare for collective bargaining; and, to discuss certain personnel matters pertaining to the employment of a public official or employee pursuant to Ohio Revised Code section 121.22 (G)(1). President Shlonsky also stated that no Board action would be taken after the Executive Session.

11-05/2019

Upon motion of Trustee Varley, seconded by Trustee Blakemore, President Shlonsky's request to recess for an Executive Session was approved by roll-call vote at 5:34 p.m.

Roll-Call: **Yea:** Edward H. Blakemore; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Robert W. Varley; **– 5.**

Nea: **– 0.**

Executive Session

President Shlonsky asked for a motion to reconvene the Board meeting following the Executive Session.

12-05/2019

Upon motion of Trustee Leonard, seconded by Trustee Blakemore, the Board meeting reconvened by roll-call vote at 6:28 p.m.

Roll-Call: **Yea:** Edward H. Blakemore; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Robert W. Varley; **– 5.**

Nea: **– 0.**

Motion to Adjourn

Seeing no other business under consideration for vote, President Shlonsky asked for a motion to adjourn the meeting.

13-05/2019

Upon motion of Trustee Leonard seconded by Trustee Blakemore the May 28, 2019 meeting of the Cuyahoga County Public Library adjourned at 6:29 p.m.

Approved 18 June 2019

X_____

Patricia A. Shlonsky

President

X_____

Dean E. DePiero

Secretary

Resolution of Appreciation for Bonnie Demarchi

- WHEREAS,*** Bonnie Demarchi has served with great loyalty as an employee of Cuyahoga County Public Library since her hire on June 2, 1997, as a PSL I Substitute at the Parma Regional Branch; on September 8, 1998, she was transferred to the Parma-Ridge Branch as a PSL I; on May 29, 2001, she was promoted to PSL III – Regional Manager for Parma Regional Branch; on June 3, 2007, her title was changed to Public Services Supervisor; on October 21, 2013, she was transferred to the Maple Heights Branch as the Public Services Supervisor, a position she held until her retirement on June 29, 2019; and,
- WHEREAS,*** she championed youth empowerment through the arts. She developed partnerships, coordinated grants with local school districts and collaborated with community stakeholders. Throughout her career, she imparted a love of literacy and literature, most recently through the Barbershop Literacy Project; and,
- WHEREAS,*** she was a dedicated manager who had an eye for new talent and encouraged her staff to try new things. Her leadership was recognized with her nomination for the Treu-Mart Fellowship and her “For Girls Only” presentation at OLC and PLA, promoting library programs that empower girls; and,
- WHEREAS,*** she excelled at customer service and truly enjoyed helping others. She embraced new challenges and embodied the best of CCPL; her strong work ethic, selfless leadership, dedication to service and pride of work will live on.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees records its appreciation to Bonnie Demarchi for all the years of service she has rendered to the Library and the public and extends to her all good wishes for a happy, healthy and rewarding life.

Patricia A. Shlonsky, President
Board of Trustees
Cuyahoga County Public Library
Date: June 18, 2019

Resolution of Appreciation for Judy Stefanko

WHEREAS, Judy Stefanko has served with great loyalty as an employee of Cuyahoga County Public Library since her hire on April 30, 2002, as a page at the Independence Branch; on December 2, 2002, she was promoted to a Branch Services Assistant I at the Independence Branch, a position she held until her retirement on June 30, 2019; and,

WHEREAS, she provided excellent customer service. She made customers feel welcome in the branch and worked hard to meet their needs. She took on many responsibilities including planning programs, leading book discussions, organizing displays and keeping track of department statistics. She displayed initiative and good organizational skills; and,

WHEREAS, she was a team player, always willing to assist co-workers, take on extra tasks and help solve unexpected issues; and,

WHEREAS, she had a positive attitude, and was always warm and friendly with customers and co-workers. Her laugh and smile were ever-present and brightened the branch.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees records its appreciation to Judy Stefanko for all the years of service she has rendered to the Library and the public and extends to her all good wishes for a happy, healthy, and rewarding life.

Patricia A. Shlonsky, President
Board of Trustees
Cuyahoga County Public Library
Date: June 18, 2019



EXECUTIVE DIRECTOR'S MESSAGE

Shared Values

In May, we held staff development sessions which featured a presentation by Eric Klinenberg, author of the fascinating and insightful book, *Palaces for the People: How Social Infrastructure Can Help Fight Inequality, Polarization and the Decline of Civic Life*. In the book, Klinenberg asserts that libraries are essential infrastructure for healthy communities because they are places where neighbors can debate big topics like immigration, access critical social benefits and connect with one another in meaningful ways.

One of the things I appreciate about Klinenberg is that he sees libraries for what they have become – not simply places where people can find books and information, but places where people can find themselves and find one another. Libraries, he asserts, bring people together to build better, stronger communities and improve lives.

I am a big reader. What initially drew me to libraries as a career more than 40 years ago was my love of books, reading and helping people solve complex problems. Those three things are still our core values today. It is only how we deliver on those core values that has changed.

There's no question that the work of libraries looks different today than it did yesterday – but it is still critically important. It may, perhaps, be more important that it has ever been. We have evolved to meet the needs of the communities we serve, but our evolution is far from over. No matter what changes may come, if we remain true to our shared beliefs – service to each other and to our communities – and let those beliefs guide our work, we will always be impactful and relevant.

Regards,

Sari Feldman

Executive Director

SYSTEM HIGHLIGHTS

Facebook Fans: 29,274

Twitter Followers: 10,003

Instagram Followers: 3,225

I always love to hear about writers' thought processes and inspirations. Thanks @CuyahogaLib for the great conversation about reading, writing and supporting other writers between @pronounced_ing and @ThrityUmrigar. @ramccafferty, May 30, 2019

Kudos to @CuyahogaLib for their inclusive gender selections for summer reading club registration. @readonthebeach, May 23, 2019

It's humbling to see volunteers/staff from various assocs including @ASIAOHIO @CuyahogaLib & The Hope Centre working tirelessly to help refugees & immigrants - of all ages - to better assimilate into society by providing free tuition & education assistance. @samanthacje, May 23, 2019

The Collection Development team, led by Mary Schrieber, hosted a successful "Youth Book Buzz" event at the Parma-Snow Branch. The event brought great new titles to the attention of staff and librarians visiting from other library systems. The total attendance was 102.

The aroma of freshly baked cookies filled the Brooklyn Branch as 10 early elementary students and their parents learned how to bake cookies using a Charlie Cart convection oven. The children followed the recipe, cracked eggs, measured oil, mixed batter and dropped scoops of dough onto the cookie sheets to make the cookies. They also made fruit parfaits by measuring milk, stirring pudding mix and cutting fresh fruit. The program combined math and literacy skills for some of the branch's youngest customers.

Fifty-four kids and caregivers enjoyed the "May the Fourth be With You" program at the Parma Heights Branch. At this intergenerational Star Wars Day celebration, families snacked on Princess Leia buns, lightsaber pretzel rods and Yoda soda while making construction paper Yodas. Many attendees came in costume, ready to pose for a fun green screen picture.

The Brook Park Branch continues to evolve as a Family Place Library. The children's area has been renovated with new toys and storage units, and the car donated by Ford Motor Company has been relocated. The new play components include a large floor play rug featuring roadways, runways and lakefront, along with accessories such as blocks, wooden town buildings and vehicles. Additionally, a new play kitchen and grocery store checkout station have been installed. As the area was being set up, several children jumped right in and started to use the play spaces with happy smiling faces.

The North Olmsted Branch again partnered with North Olmsted City Schools to host AP testing for students. The students enjoyed the opportunity to take their tests outside of their school environment, and they found the branch's meeting rooms to be quieter and less distracting than rooms available at the high school. Over the span of two weeks, the branch hosted AP tests on 16 different subjects, which were attended by 292 students.

Olmsted Falls BSL I Lee Ikimis hosted the final day of an eight-week "Design a Game Controller With Arduino" deep dive program. Ten teens each made a unique and fully functional video game controller. They first wired and coded the insides of the controllers using Arduino, then they designed and built external cases on a 3-D printer. ITL Programming Specialist Matt Skvasik collaborated with Lee to present this program.

The Strongsville Branch held its annual "Teen Volunteer Fair." More than a dozen community organizations were represented, including MedWish International, Camp Cheerful, W.A.G.S. for Kids and the Strongsville Emergency Foodbank. Forty-three teens and parents attended.

The Parma Branch children's staff presented 12 summer reading game assemblies at six schools for 2,215 elementary students and teachers in May. Many excited students visited the branch to ask about the Grand Slam Summer Reading Game and the books featured in the assemblies.

A community garden mural, designed by artist Augusto Bordelois and painted by local teens, was unveiled at the Warrensville Heights Branch on May 16. The mural contains various cultural elements that represent the community's rich heritage. Among the event attendees were Deputy Director Tracy Strobel and City of Warrensville Heights Mayor Bradley Sellers. The Russo and Kulp families – funders of the project – were also in attendance. The presentation was facilitated by BSL I Isabel Klein, Branch Manager Ali Boyd, and Assistant Development Director Meghann Marnecheck. After the unveiling, there was a Charlie Cart demonstration led by Culinary Literacy Manager Ron Block. Everyone loved the art and enjoyed green smoothies and snacks!

Teens at the Southeast Branch used GarageBand to create their own songs and beats, in a program let by BSA II Tessa Baer. Amid frustrations and laughter, some unique beats were developed. Two participants created beats that could easily accompany a video game soundtrack while another, who is a member of a dance team, started choreographing a dance routine to her song.

The Beachwood Branch's eight-week current events discussion series, "Great Decisions," wrapped up May 20 with special guest Ambassador Heather Hodges, from the Cleveland Council on World Affairs. Ambassador Hodges spent 31 years working in the U.S. Foreign Service. She had many interesting stories to share related to the day's topic (the state of the State Department and diplomacy in the U.S.). Twenty-four adults enjoyed the final program in this series, which was arranged and facilitated by BSL Supervisor David McNally, with support from the Friends of the Beachwood Library.

The Greater Cleveland Food Bank Mobile Pantry visited the Maple Heights Branch May 14. The mobile pantry brought triple the quantity of food (6,000 pounds) compared to last year. Attendees were happy to bring home corn, apples, potatoes and various other produce items. There were over 85 people in attendance for this event, which was facilitated by BSL Supervisor Regina Stopper. Four more visits from the mobile pantry are planned this summer.

Seven Solon middle and high school students used the Solon Branch's new 3-D pens for the first time during a Connected Learning program in May. The pens were a gift of the Friends of the Solon Library. They were a huge hit. The same students have requested the pens every day since. Plans are underway to make them available on a regular basis.

Disabled children from Greenview Upper Elementary School visited the South Euclid-Lyndhurst Branch one final time this school year. The students posed in front of the green screen for some exciting photos. They also created a booklet in which each child wrote a thank you letter and detailed their favorite visit from the 2018-19 school year.

**CUYAHOGA COUNTY PUBLIC LIBRARY
REPORT OF THE EXECUTIVE DIRECTOR
JUNE 18, 2019**

ACTIVITIES OF THE EXECUTIVE DIRECTOR

May 29

- Met with Shaun Ng, CFA, Managing Director, CCF, with Hallie Rich, CCPL Communications & External Relations Director, CCPL Beachwood Branch

May 30

- Met with Brian Zimmerman, CEO, Cleveland Metroparks
- Attended Celeste Ng author event, CCPL Warrensville Heights Branch

May 31

- Met with Congressman Anthony Gonzalez, Josette Milli, Outreach Director, and Kayla Atchison, Community Liaison, with Meghann Marnecheck, CCPL Assistant Development Director and Becky Buryanek, BSL Supervisor, Parma-Snow Branch

June 4

- Attended the Human Resources, Appointments and Equity Committee meeting with Allyn Davies, CCPL Foundation Board member, Cuyahoga County Council Chambers
- Met with Steve Potash, President and CEO, OverDrive Inc.

June 5

- Met with Iris November, Library Supporter, with Bridget Hawes, CCPL Senior Development Specialist
- Met with Galen Schuerlein, Director, Roetzel Consulting Solutions, Roetzel & Andress
- Attended and gave remarks for CCPL Volunteer Appreciation event, with Nicole Belske, CCPL Literacy and Learning Division Assistant/Volunteer Coordinator, and Hallie Rich, CCPL Communications and External Relations Director, Parma-Snow Branch
- Attended Vanessa Bayer author event, CCPL Parma-Snow Branch

June 6

- Met and toured with Steve Karklin, President/Founder, CDK Enterprises Investment Holdings LLC, with Bridget Hawes, CCPL Senior Development Specialist, Brijin Boddy, Branch Manager, CCPL South Euclid-Lyndhurst Branch, Lane Edwards, Branch Manager, CCPL Garfield Heights Branch, and Becky Buryanek, BSL Supervisor, Parma-Snow Branch
- Met with Cheri & Ben Phyfer, Community Supporters, with Hallie Rich, CCPL Communications & External Relations Director, and Bridget Hawes, CCPL Senior Development Specialist, Parma-Snow Branch

June 11 - 17

- Vacation

June 18

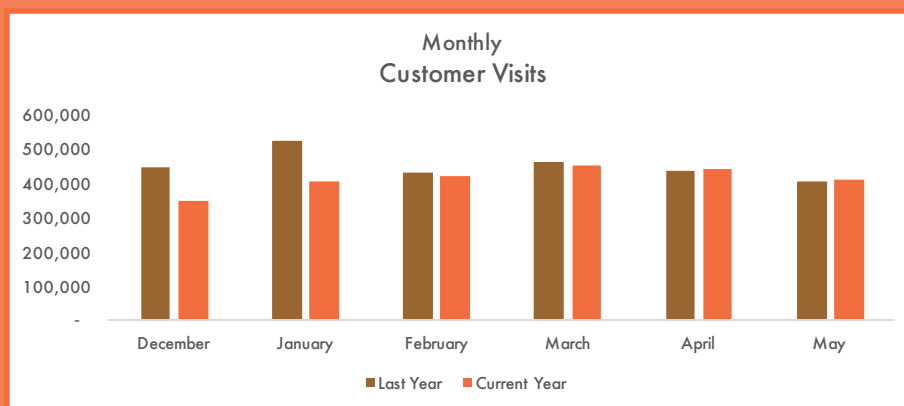
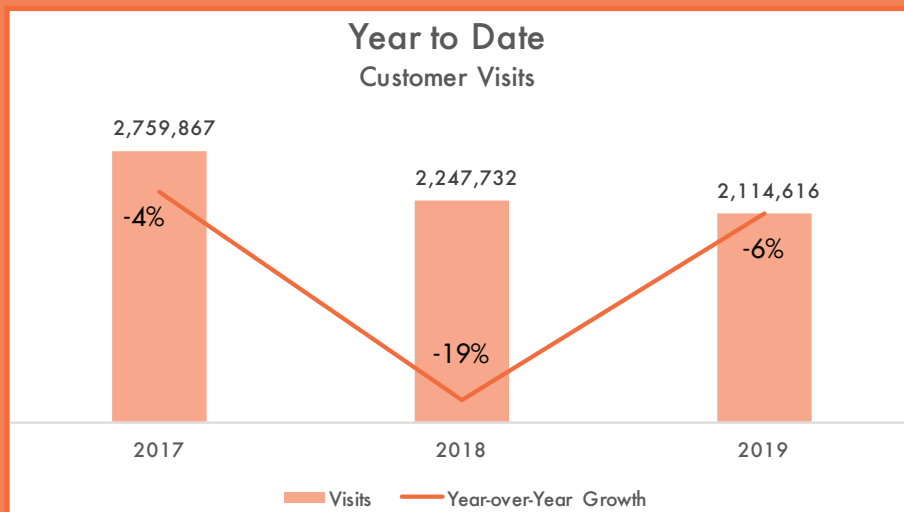
- Met with Carlos Latimer, Director, East Cleveland Public Library (ECPL), with Tracy Strobel, CCPL Deputy Director
- Facilitated Finance Committee Meeting
- Facilitated Board of Trustees Meeting

Sari Feldman

Executive Director

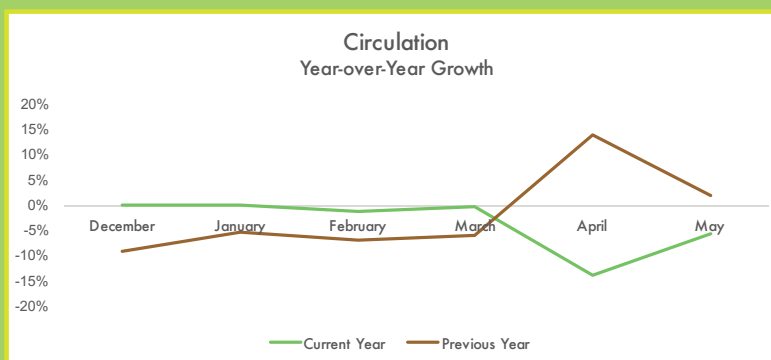
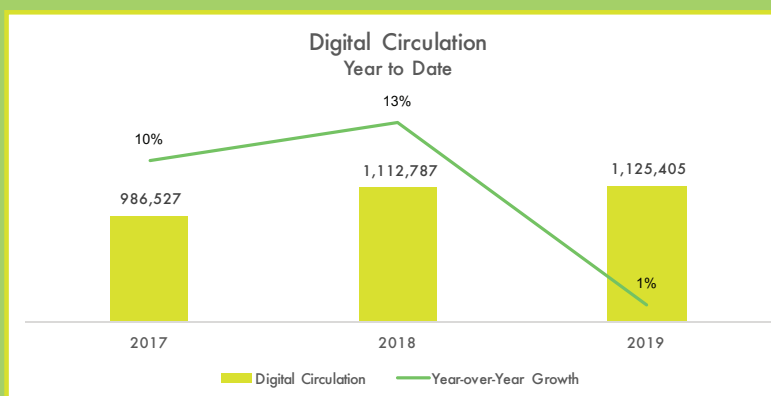
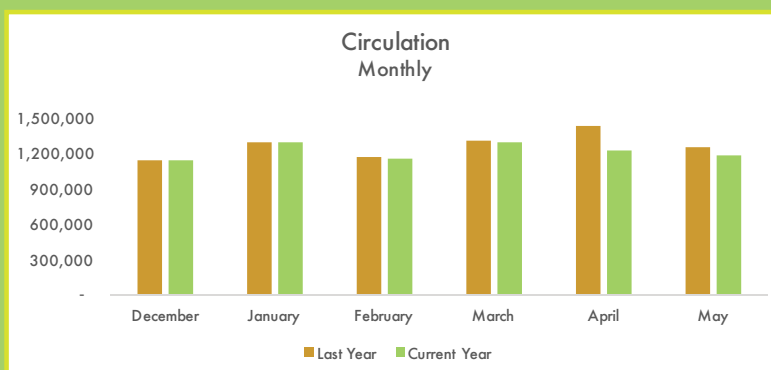
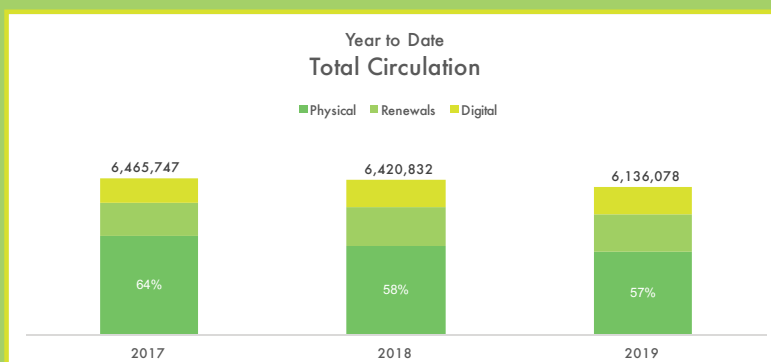
VISITS

MAY 2019



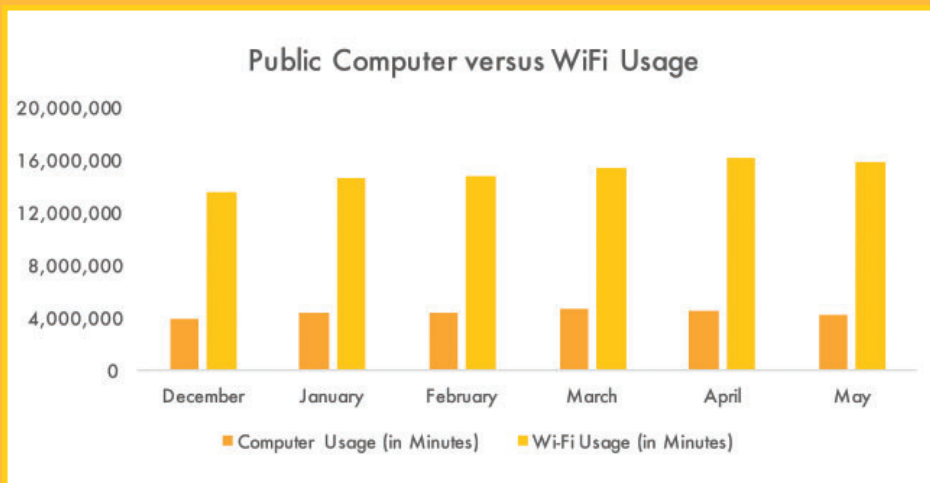
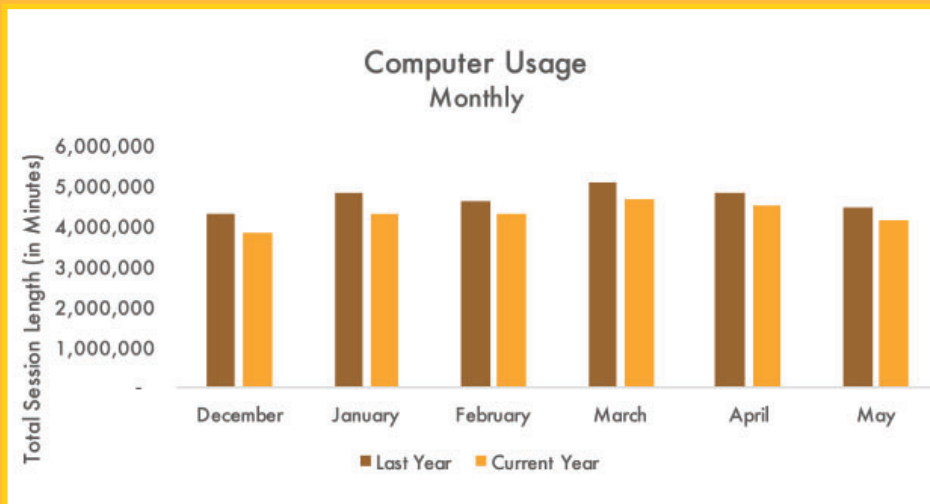
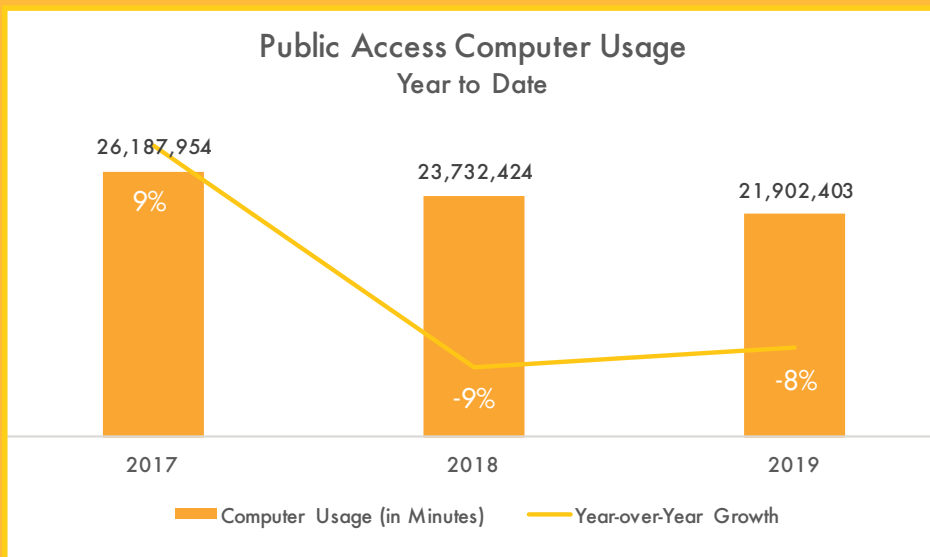
CIRCULATION

MAY 2019



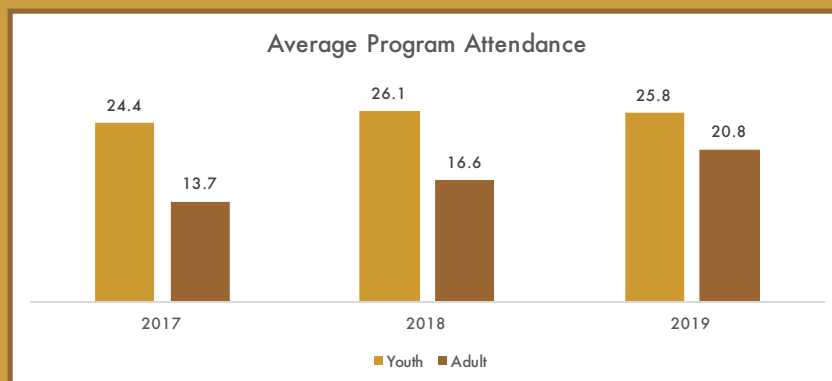
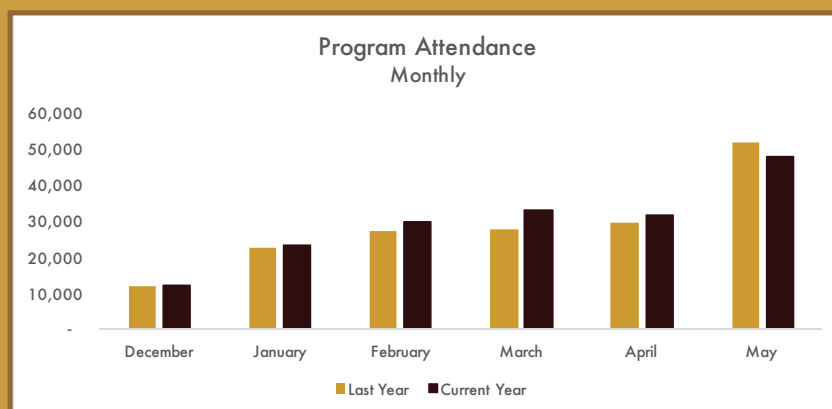
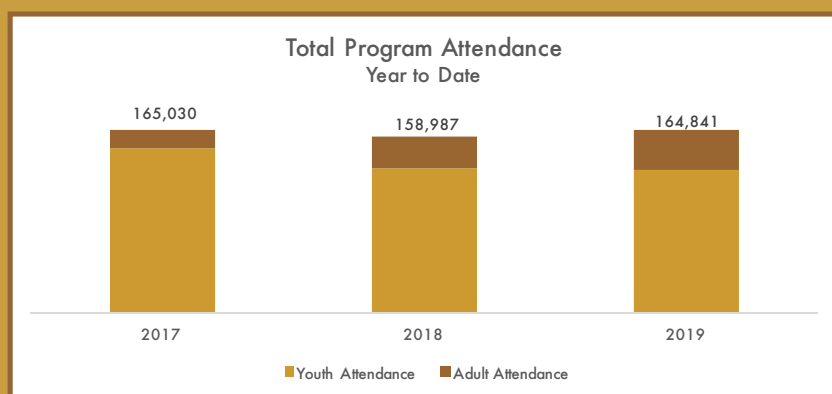
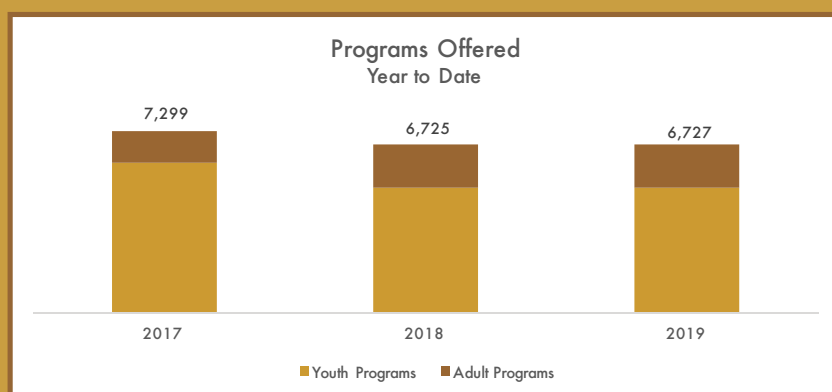
COMPUTER USE

MAY 2019



PROGRAMS

MAY 2019



HUMAN RESOURCES DIVISION REPORT LIST NO. 2019-06

June 18, 2019

APPOINTMENTS									
NAME/POSTION	GRADE	SALARY	HOURS WEEK	COST CENTER	REPLACES	SALARY	REASON	HOURS WEEK	EFFECTIVE DATE
Bruno, Therese/Page	OEP	\$8.55	15	STV113	Lauren Saoienza	\$8.80	Resigned	15	06.03.2019
Nzomo, Esther/Page	OEP	\$8.55	15	PAS113	Carol Stacy	\$8.80	Resigned	15	06.03.2019
Pawuk, Lolita/Page	OEP	\$8.55	15	PAR113	Brandon Kazimir	\$8.80	Sub Status	15	06.07.2019
Stripinis, David/Adult Education Services Instructor Assistant	U10	\$21.00	20	508111	-----	----	-----	----	05.30.2019
Todd, Deborah/Branch Services Librarian SUN	U12	\$22.05	1	450114	-----	----	-----	----	06.02.2019

HUMAN RESOURCES DIVISION REPORT LIST NO. 2019-06

June 18, 2019

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	CHANGES IN HOURS/SALARY/TRANSFERS												
2	CHANGES IN HOURS/SALARY/TRANSFERS	COST CENTER OLD	COST CENTER NEW	GRADE OLD	GRADE NEW	HOURS OLD	HOURS NEW	SALARY OLD	SALARY NEW	REPLACES	REASON	HRS WEEK	EFFECTIVE DATE
3	Baer, Tessa/Branch Services Assistant II/Branch Services Librarian SUB	STH111 450114	GFH111 450114	U12 U12	U11 U12	40 1	28 1	22.72 22.72	21.08 22.72	-----	Acting Assignment Ended	28 1	06.03.2019
4	Bessner, Amber/Branch Services Clerk	GFH111	GFH111	U07	U07	16	20	\$15.67	\$15.67	-----	Increasing hours	20	06.16.2019
5	Buck, Sherri/Branch Services Clerk	SLN111	SLN111	U07	U07	16	32	\$17.39	\$17.39	-----	Increasing hours	32	06.02.2019
6	Iammarino, Sarah/Branch Services Assistant II/Branch Services Librarian SUB	BCH111 450114	BCH111 450114	U11 U12	U11 U12	20 1	20 1	21.08 22.72	21.08 21.08	-----	Lowering 2nd rate requested	20 1	06.02.2019
7	LeVert, Alexis/Branch Service Clerk/Branch Services Assistant SUB	BEA111 450114	BEA111 450114	U11 U12	U07 U10	20 1	20 1	20.06 22.72	17.05 20.66	-----	Correction/Adding second rate	20 1	05.19.2019
8	Miller, Carl/Human Resources Director	800112	800112	37	44	40	40	\$36.86	\$49.96	George Sample	Acting Assignment Begins	40	06.02.2019
9	Nay, Kyra/Branch Services Librarian Supervisor	MHR111	MHR11 1	U12	U13	40	40	\$25.49	\$26.25	Bonnie Demarchi	Retired	40	07.01.2019
10	Pendolino, Adriana/Branch Services Clerk	GFH111	GFH111	U07	U07	16	20	\$15.67	\$15.67	-----	Increasing hours	20	06.16.2019
11	Piccirillo, Amanda/Branch Services Assistant I	STH111	STH111	U10	U10	32	40	\$19.06	\$19.06	-----	Increasing hours	40	06.16.2019
12	Shafer, Janelle/Branch Services Clerk/Branch Services Assistant I SUB	SEU111 450114	SEU111 450114	U07 U10	U07 U10	40 1	36 1	17.58 18.69	17.58 18.69	-----	Acting Assignment Ended	36 1	01.01.2019
13	Shafer, Janelle/Branch Services Clerk/Branch Services Assistant I SUB	SEU111 450114	MDH11 1	U07 U10	U07 U10	36 1	32 1	17.58 18.69	17.58 18.69	-----	Acting Assignment Begins	32 1	06.03.2019
14	Starrett, Alyssa/Non Bargaining Unit Page	CHF113	MYR113	OHM	OEP	10	15	\$18.50	\$8.55	Jake Szaniszlo	Transfer	15	06.17.2019
15	Ward, Alex/Branch Services Librarian/Branch Services Clerk SUB	STH111 450114	STH111 450114	U11 U07	U12 U07	32 1	40 1	21.08 21.08	22.72 22.12	-----	Promotion	40 1	06.03.2019

HUMAN RESOURCES DIVISION REPORT LIST NO. 2019-06

June 18, 2019

ANNIVERSARY PAY ADJUSTMENTS (Not Based on 2080 Hours)

NAME/POSTION	COST CENTER	GRADE OLD	GRADE NEW	HOURS	SALARY OLD	SALARY NEW	EFFECTIVE DATE
Gaspar, Barbara/Page	BEA113	OEP	OSP	15	\$8.55	\$8.80	06.02.2019
Hawkins, Dorrian/Branch Services Clerk/Branch Services Assistant I SUB	ORG111 450114	U07 U10	U07 U10	24 1	15.98 18.69	16.14 18.69	06.04.2019
Leigh, Brendan/ITD Systems Support Tech II	613111	U11	U11	40	\$22.95	\$23.18	06.04.2019
Perzel, David/Branch Services Assistant II/Branch Services Librarian SUB	NOL111 450114	U11 U12	U11 U12	24 1	20.46 22.72	20.67 22.72	06.04.2019
Russo, Rene/Branch Services Clerk	FPR111	U07	U07	16	\$15.98	\$16.14	06.17.2019
Stefanwoicz, Sean/Branch Services Clerk	FPR111	U07	U07	16	\$15.98	\$16.14	06.25.2019

HUMAN RESOURCES DIVISION REPORT LIST NO. 2019-06

June 18, 2019

RESIGNATIONS					
NAME/POSTION	COST CENTER	GRADE	SALARY	HRS WEEK	EFFECTIVE DATE
Casper, Victoria/Page	STV113	OEP	\$8.55	15	05.11.2019
Payne, Tyler/Page	ORG113	OEP	\$8.55	15	05.29.2019
Slivka, Sarah/Branch Services Assistant I	BPK111	U10	\$20.73	28	05.24.2019
Yu, Jaeyoung/Page	BRV113	OEP	\$8.55	10	05.31.2019

RETIREMENTS						
NAME/POSTION	COST CENTER	GRADE	SALARY	HRS WEEK	HIRE DATE	LAST WORKING DAY
Demarchi, Bonnie/Public Service Supervisor	MHR112	35	\$36.99	40	06.02.1997	06.29.2019
Stefanko, Judy/Branch Services Assistant I	IND111	U10	\$24.27	28	04.30.2002	06.30.2019

HUMAN RESOURCES DIVISION REPORT LIST NO. 2019-06

June 18, 2019

CONFERENCE AND MEETING ATTENDANCE				
NAME	DATE (\$)	AMOUNT	MILEAGE	MEETING
Block, Ron	06.13.2019 - 06.15.2019	\$1,150.28	\$ 502.28	Culinary Literacy Center of Philly/Free Library of Philadelphia/Philadelphia, PA
Brinker, Grace	05.23.2019	\$50.00	\$ -	Can a Catalog Spark Joy?/NOTSL/Parma, OH
Dolan, Robert	09.18.2019 - 09.20.2019	\$1,314.72	\$ 144.72	Ohio GFOA Annual Conference/OGFOA/Columbus, OH
Dolan, Robert	08.07.2019 - 08.08.2019	\$772.02	\$ 88.02	Ohio GFOA Advanced Accounting Seminar/OGFOA/Put in Bay, OH
Dollar, Abdul	05.31.2019	\$0.00	\$ -	Ohio Career Development Association/OCDA/Berea, OH
Gallo, Erminia	06.06.2019	\$48.66	\$ 23.66	2019 Emerging Tech Symposium/NORLS/Twinsburg, OH
Paulett, Maureen	05.31.2019	\$80.00	\$ -	Ohio Career Development Association/OCDA/Berea, OH
Skvasik, Matthew	08.11.2019 - 08.13.2019	\$994.80	\$ 334.80	Picademy/Toronto, Canada
		\$4,410.48		

Financial Statement Analysis

May 2019

Revenues

For General Property Taxes we received another distribution for the first half settlement. We should begin to see in June or July our next large advance for the second half of the year. With this distribution we are on budget for property taxes.

Our May distribution for the PLF was larger than what we received last year. As I mentioned last month, we believe the collections moving forward should be slightly larger to bring us back to budget but, as we do every month, we will monitor this account closely. With this larger distribution we are on budget for the PLF.

Interest is also exceeding our original estimates. The larger increase in rates than expected has brought in additional revenue. Based on some of our recent maturities we are beginning to see some of those increases leveling off.

Patron Fines and Fees in total are currently exceeding our estimates. Once again it is passport fees and photos which are the reason for the increase. Sale of Resale Supplies is also slightly exceeding our estimates.

All other revenue accounts are where we would expect them to be for the month and the year.

Expenses

Expenses for Salaries and Benefits show a slight increase over budget which is expected because the month of May has three payrolls posted to the account. This expense will smooth out over the next several months. Our next three pay month is later in the year. And as we have mentioned since the beginning of the year, we see the account for health insurance is much closer to being back in budget with those early funding of the HSA accounts.

Many of the other expense accounts have higher than expected percentages for expenses and encumbrances because many of these accounts have standing orders encumbered against them to pay monthly and recurring expenses.

All other General Fund expense accounts are where we would expect them to be for the month and the year.

In the Capital Fund projects the final expenses for the Maple Heights renovation were paid. The only projects open are the Bay Village and Richmond Heights Branches.

Investments

We purchased two pieces of commercial paper – one from Coca Cola Company with a yield of 2.49% and a little over a six month maturity and another one from Toyota Motor Credit with a yield of 2.46% with a six month maturity.

We also purchased three CDs from Multi-Bank Securities with yields of 2.50% with a two year maturity, 2.55% with a three year maturity and 2.65% with a four year maturity. Our advisor from RedTree Investments felt these yields were good yields for us to look at some longer maturities for those securities.

Transfers

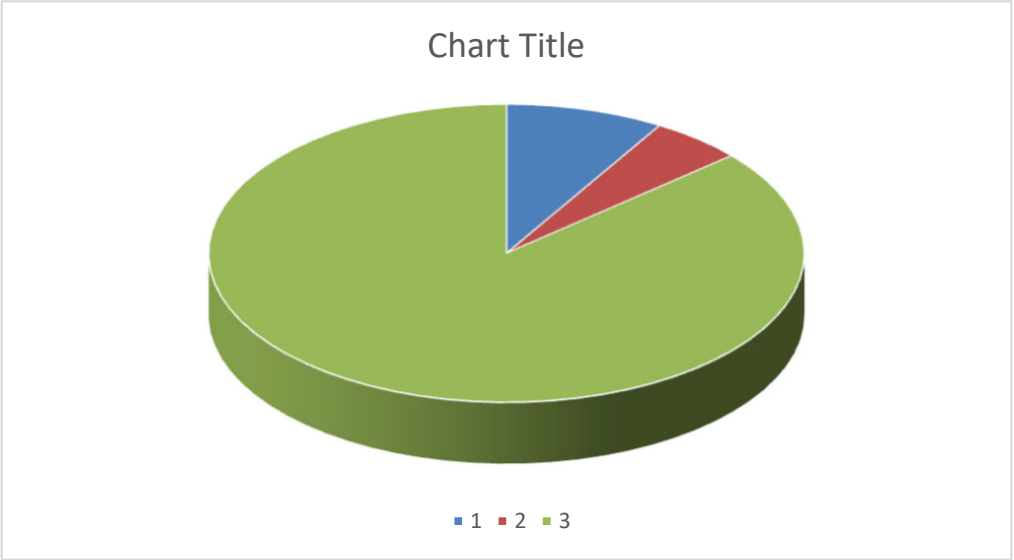
There was one transfer for the month in the amount of \$4,665,506.00 from the General Fund to the Note Retirement Fund to pay our debt service for principal and interest for the year. The first half of the payment (interest only) was paid this month.

CUYAHOGA COUNTY PUBLIC LIBRARY										General Fund
REVENUE										41.6% of Year
Fiscal 2019 -May										
Acct. No.	General Fund Line Item Description	2019 Revenue	2018 Final Revenue	2019 MTD Received	2018 MTD Received	2019 YTD Received	2018 YTD Received	2019 % Received	2019 Balance	Notes
1200	General Property Taxes	\$37,859,310.00	\$38,085,182.73	\$446,000.00	\$166,000.00	\$21,060,409.21	\$21,759,304.30	55.6%	(\$16,798,900.79)	
1250	Intergovernmental	\$25,634,817.35	\$25,409,713.62	\$2,228,993.65	\$1,844,758.27	\$10,945,763.69	\$10,574,454.74	42.7%	(\$14,689,053.66)	
	Public Library Fund	\$20,994,127.35	\$20,769,026.45	\$2,228,993.65	\$1,844,758.27	\$8,668,571.38	\$8,261,232.45	41.3%	(\$12,325,555.97)	
	Property Taxes	\$4,640,690.00	\$4,640,687.17	\$0.00	\$0.00	\$2,277,192.31	\$2,313,222.29	49.1%	(\$2,363,497.69)	
2200	Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
2300	Local Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
3100	Patron Fines & Fees	\$1,350,000.00	\$1,356,592.28	\$114,841.22	\$109,721.26	\$688,359.13	\$652,862.72	51.0%	(\$661,640.87)	
	Fines and Fees Income	\$350,000.00	\$373,364.63	\$22,557.47	\$31,004.01	\$119,438.41	\$179,572.57	34.1%	(\$230,561.59)	
	Passport Fee	\$732,000.00	\$716,086.40	\$68,250.00	\$60,126.00	\$426,930.00	\$339,516.40	58.3%	(\$305,070.00)	
	Passport Photo Fee	\$250,000.00	\$249,460.00	\$21,840.00	\$18,060.00	\$134,096.97	\$126,680.00	53.6%	(\$115,903.03)	
	Meeting Room Rental Fees	\$18,000.00	\$17,681.25	\$2,193.75	\$531.25	\$7,893.75	\$7,093.75	43.9%	(\$10,106.25)	
4000	Interest	\$80,000.00	\$38,929.65	\$22,046.15	\$187.74	\$92,471.45	\$1,041.46	115.6%	\$12,471.45	
5500	Services Provided Other Entities	\$2,500.00	\$2,710.43	\$95.50	\$0.00	\$1,471.32	\$1,800.64	58.9%	(\$1,028.68)	
6100	Restricted Gifts	\$0.00	\$33,619.90	\$101.21	\$5,500.00	\$20,315.70	\$7,835.79	0.0%	\$20,315.70	
6500	Unrestricted Gifts	\$55,000.00	\$22,453.56	\$5,874.78	\$12,572.04	\$17,661.27	\$18,640.49	32.1%	(\$37,338.73)	
8100	Sale of Property	\$22,000.00	\$10,786.43	\$2,500.00	\$602.00	\$8,563.00	\$602.00	38.9%	(\$13,437.00)	
8200	Sale of Resale Supplies	\$107,225.00	\$125,016.94	\$10,911.26	\$9,772.42	\$53,613.91	\$53,798.83	50.0%	(\$53,611.09)	
8300	Rental of Real Property	\$0.00	\$23,481.00	\$1,925.50	\$1,337.75	\$9,627.50	\$12,890.75	0.0%	\$9,627.50	
8700	Refunds and Reimbursements	\$445,775.00	\$395,639.95	\$21,519.67	\$18.87	\$70,449.99	\$30,796.49	15.8%	(\$375,325.01)	
8900	Miscellaneous	\$25,000.00	\$38,992.37	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	(\$25,000.00)	
9800	Advances In	\$25,084.06	\$72,108.25	\$0.00	\$0.00	\$0.00	\$72,108.25	0.0%	(\$25,084.06)	
9900	Transfers In	\$0.00	\$1,873.72	\$0.00	\$0.00	\$30,406.56	\$0.00	0.0%	\$30,406.56	
	Carryover	\$1,851,996.98	\$500,000.00	\$0.00	\$0.00	\$1,851,996.98	\$500,000.00	100.0%	\$0.00	
TOTAL -- General Fund		\$67,458,708.39	\$66,117,100.83	\$2,854,808.94	\$2,150,470.35	\$34,851,109.71	\$33,686,136.46	51.7%	(\$32,607,598.68)	
TOTAL -- Capital Fund - 402		\$200,000.00	\$3,433,289.13	\$16,537.34	\$10,909.93	\$129,566.66	\$161,454.73	0.0%	(\$70,433.34)	
TOTAL -- Note Retirement Fund - 301		\$4,665,506.00	\$4,665,481.00	\$4,665,506.00	\$0.00	\$4,665,506.00	\$4,665,481.00	100.0%	\$0.00	
TOTAL -- Trust Fund (Regular) - 701		\$250,000.00	\$350,211.38	\$2,833.26	\$3,525.21	\$58,055.97	\$64,754.02	23.2%	(\$191,944.03)	
TOTAL -- Trust Fund (Special) - 702		\$20,000.00	\$712,900.71	\$1,410.01	\$3,747.91	\$7,645.07	\$15,929.46	38.2%	(\$12,354.93)	
TOTAL -- Endowment Fund - 801		\$1,000.00	\$1,543.28	\$170.23	\$125.13	\$832.42	\$533.49	83.2%	(\$167.58)	
TOTAL -- Agency Fund (FSA) - 901		\$80,000.00	\$100,414.94	\$8,236.66	\$8,311.06	\$42,508.30	\$41,555.30	53.1%	(\$37,491.70)	
TOTAL -- Project Build - 223		\$10,000.00	\$1,149.24	\$0.00	\$0.00	\$1,149.24	\$0.00	11.5%	(\$8,850.76)	
TOTAL -- Entrepreneurships Adult & Youth - 232		\$1,625.00	\$36,975.00	\$0.00	\$0.00	\$0.00	\$9,975.00	0.0%	(\$1,625.00)	
TOTAL -- Cleve Found Encore Initiative - 236		\$0.00	\$46,659.29	\$0.00	\$0.00	\$0.00	\$24,409.29	0.0%	\$0.00	
TOTAL -- My Com Neighborhood - 242		\$200,299.84	\$103,094.83	\$0.00	\$47,380.88	\$0.00	\$58,094.83	0.0%	(\$200,299.84)	
TOTAL -- Memory Lab Grant - 243		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- WVH Garden Grant - 244		\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	\$2,000.00	\$1,000.00	100.0%	\$0.00	
TOTAL -- Adult Education Services - 247		\$2,298,388.32	\$1,378,848.54	\$89,692.25	\$142,988.41	\$409,436.29	\$343,888.11	17.8%	(\$1,888,952.03)	
TOTAL -- Project Learn - 248		\$359,193.02	\$358,293.23	\$20,971.15	\$4,708.18	\$71,019.78	\$117,809.03	19.8%	(\$288,173.24)	
TOTAL -- Baby Club - 249		\$43,762.12	\$38,453.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	(\$43,762.12)	
TOTAL -- IPAD Lab - 253		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- Food & Culinary Literacy Program		\$28,000.00	\$65,500.00	\$0.00	\$0.00	\$28,000.00	\$0.00	100.0%	\$0.00	
TOTAL -- Hotspot Lending Program		\$50,809.00	\$41,934.00	\$0.00	\$0.00	\$22,500.00	\$0.00	44.3%	(\$28,309.00)	
TOTAL -- Homework Centers - 270		\$434,085.00	\$300,103.84	\$65,000.00	\$54,000.00	\$121,000.00	\$64,000.00	27.9%	(\$313,085.00)	
TOTAL -- Summer Camps - 280		\$120,000.00	\$103,534.16	\$0.00	\$5,000.00	\$7,500.00	\$5,000.00	6.3%	(\$112,500.00)	
TOTAL -- Kindergarten & Baby Kits - 290		\$20,000.00	\$13,500.00	\$0.00	\$0.00	\$20,000.00	\$0.00	100.0%	\$0.00	
TOTAL -- Special School Program. - 293		\$373,601.25	\$180,998.41	\$4,675.00	\$4,818.34	\$104,408.45	\$64,273.25	27.9%	(\$269,192.80)	
GRAND TOTAL -- All Funds		\$76,616,977.94	\$78,050,984.81	\$7,729,840.84	\$2,436,985.40	\$40,542,237.89	\$39,324,293.97	52.9%	(\$36,074,740.05)	

CUYAHOGA COUNTY PUBLIC LIBRARY												
BUDGET EXPENDITURE STATUS												
Fiscal 2019 -May												
41.6% of Year												
Acct. No.	General Fund Line Item Description	2019 Appropriation	2018 C/O Encumbrance	2018 Final Expended	2019 MTD Expended	2018 MTD Expended	2019 YTD Expended	2018 YTD Expended	2019 Enc + PY Enc	2019 Exp+Enc	2019 % Exp+Enc	2019 Balance
1000s	SALARIES & BENEFITS	56.4%										
1110	Salaries	\$28,000,000.00	\$0.00	\$28,038,950.21	\$3,361,850.48	\$3,327,478.90	\$11,965,755.49	\$11,884,937.11	\$0.00	\$11,965,755.49	42.7%	\$16,034,244.51
1400	Retirement Benefits-Employer	\$3,919,245.00	\$0.00	\$3,904,278.21	\$474,291.74	\$466,347.12	\$1,677,522.56	\$1,660,791.89	\$0.00	\$1,677,522.56	42.8%	\$2,241,722.44
1600	Insurance Benefits-Employer	\$6,070,142.00	\$0.00	\$5,472,877.37	\$453,401.57	\$432,693.96	\$2,728,978.19	\$2,458,313.05	\$0.00	\$2,728,978.19	45.0%	\$3,341,163.81
1900	Other Employee Benefits	\$60,613.00	\$0.00	\$58,178.74	\$5,792.50	\$449.00	\$10,621.49	\$8,064.31	\$0.00	\$10,621.49	17.5%	\$49,991.51
	SUBTOTAL -- SALARIES & BENEFITS	\$38,050,000.00	\$0.00	\$37,474,284.53	\$4,295,336.29	\$4,226,968.98	\$16,382,877.73	\$16,012,106.36	\$0.00	\$16,382,877.73	43.1%	\$21,667,122.27
2000s	SUPPLIES	2.1%										
2100	General Administrative Supplies	\$696,035.00	\$18,326.44	\$628,227.86	\$56,970.40	\$48,123.08	\$233,323.87	\$231,957.21	\$364,607.98	\$597,931.85	83.7%	\$116,429.59
2200	Property Maintenance & Repair Supplies	\$368,415.00	\$1,050.00	\$298,082.48	\$22,767.82	\$11,837.54	\$135,389.96	\$155,609.76	\$231,523.27	\$366,913.23	99.3%	\$2,551.77
2300	Motor Equipment Fuel & Supplies	\$105,665.00	\$830.04	\$92,977.86	\$6,026.88	\$5,005.20	\$31,531.45	\$39,479.50	\$69,027.33	\$100,558.78	94.4%	\$5,936.26
2500	Supplies for Resale	\$229,885.00	\$0.00	\$148,494.30	\$0.00	\$0.00	\$46,154.10	\$102,726.39	\$110,957.90	\$157,112.00	68.3%	\$72,773.00
	SUBTOTAL -- SUPPLIES	\$1,400,000.00	\$20,206.48	\$1,167,782.50	\$85,765.10	\$64,965.82	\$446,399.38	\$529,772.86	\$776,116.48	\$1,222,515.86	86.1%	\$197,690.62
3000s	PURCHASED & CONTRACTED SERVICES	15.6%										
3100	Travel & Meeting Expenses	\$167,810.00	\$0.00	\$178,640.91	\$16,096.93	\$6,448.28	\$59,293.91	\$67,268.14	\$0.00	\$59,293.91	35.3%	\$108,516.09
3200	Communications-Printing & Publications	\$1,111,960.00	\$750.00	\$809,582.34	\$61,598.97	\$72,749.14	\$344,452.27	\$346,766.69	\$201,151.74	\$545,604.01	49.0%	\$567,105.99
3300	Property Maintenance & Repair Service	\$2,960,052.00	\$49,224.69	\$2,685,945.06	\$366,141.38	\$77,694.19	\$1,068,525.64	\$1,010,678.18	\$1,911,400.29	\$2,979,925.93	99.0%	\$29,350.76
3400	Insurance	\$302,500.00	\$0.00	\$259,684.00	\$16,750.00	\$0.00	\$47,744.00	\$43,916.00	\$254,756.00	\$302,500.00	100.0%	\$0.00
3500	Rents and Leases	\$772,855.00	\$0.00	\$766,467.97	\$62,513.42	\$60,069.13	\$312,910.19	\$322,694.70	\$445,936.75	\$758,846.94	98.2%	\$14,008.06
3600	Utilities	\$1,676,380.00	\$0.00	\$1,703,600.27	\$205,124.35	\$171,713.26	\$696,584.03	\$798,145.84	\$0.00	\$696,584.03	41.6%	\$979,795.97
3700	Professional Services	\$1,943,273.00	\$24,382.00	\$2,260,765.84	\$71,083.20	\$66,542.51	\$702,206.53	\$1,056,456.45	\$848,354.39	\$1,550,560.92	78.8%	\$417,094.08
3900	Other Contracted Services	\$1,565,170.00	\$0.00	\$1,527,418.17	\$135,480.72	\$49,931.56	\$939,975.72	\$566,178.25	\$561,881.85	\$1,501,857.57	96.0%	\$63,312.43
	SUBTOTAL -- CONTRACTED SERVICES	\$10,500,000.00	\$74,356.69	\$10,192,104.56	\$934,788.97	\$505,148.07	\$4,171,692.29	\$4,212,104.25	\$4,223,481.02	\$8,395,173.31	79.4%	\$2,179,183.38
4000s	LIBRARY MATERIALS & INFORMATION	13.2%										
4100	Books & Pamphlets	\$5,190,953.00	\$318,318.88	\$5,760,436.64	\$437,997.65	\$385,179.04	\$2,579,993.90	\$2,979,453.29	\$553,919.09	\$3,133,912.99	56.9%	\$2,375,358.89
4200	Periodicals	\$268,020.00	\$10.00	\$187,694.61	\$262.68	\$940.13	\$11,724.22	\$9,607.42	\$150.00	\$11,874.22	4.4%	\$256,155.78
4300	Audiovisual Material	\$2,120,059.00	\$207,574.96	\$1,546,354.32	\$283,425.61	\$96,177.63	\$956,811.12	\$755,674.34	\$227,926.83	\$1,184,737.95	50.9%	\$1,142,896.01
4500	Computer Services & Information	\$1,260,986.00	\$0.00	\$1,249,748.68	\$48,340.76	\$187,475.77	\$531,178.59	\$484,044.48	\$60,674.20	\$591,852.79	46.9%	\$669,133.21
4700	Library Material Repair & Restoration	\$1,000.00	\$0.00	\$189.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$1,000.00
4900	Library Materials-Other	\$62,482.00	\$2,777.86	\$32,958.92	\$89.52	\$2,452.37	\$3,651.39	\$8,849.23	\$3,460.56	\$7,111.95	10.9%	\$58,147.91
	SUBTOTAL -- LIBRARY MATERIALS	\$8,903,500.00	\$528,681.70	\$8,777,382.17	\$770,116.22	\$672,224.94	\$4,083,359.22	\$4,237,628.76	\$846,130.68	\$4,929,489.90	52.3%	\$4,502,691.80
5000s	CAPITAL OUTLAY	4.7%										
5100	Purchase of Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
5400	Building Improvements	\$800,000.00	\$308,761.30	\$826,905.18	\$99,622.25	\$8,746.99	\$263,461.16	\$66,660.99	\$247,367.87	\$510,829.03	46.1%	\$597,932.27
5500	Furniture & Equipment	\$2,305,000.00	\$116,902.11	\$421,589.50	\$13,800.24	\$20,410.54	\$197,658.83	\$61,414.97	\$114,157.89	\$311,816.72	12.9%	\$2,110,085.39
5700	Motor Vehicles	\$95,000.00	\$0.00	\$190,013.50	\$0.00	\$0.00	\$83,906.50	\$120,032.00	\$0.00	\$83,906.50	88.3%	\$11,093.50
	SUBTOTAL -- CAPITAL OUTLAY	\$3,200,000.00	\$425,663.41	\$1,438,508.18	\$113,422.49	\$29,157.53	\$545,026.49	\$248,107.96	\$361,525.76	\$906,552.25	25.0%	\$2,719,111.16
7000s	OTHER OBJECTS	0.1%										
7100	Dues and Memberships	\$43,015.00	\$0.00	\$43,929.99	\$551.00	\$268.00	\$38,269.74	\$34,206.41	\$0.00	\$38,269.74	89.0%	\$4,745.26
7200	Taxes and Assessments	\$31,990.00	\$0.00	\$32,559.86	\$2,375.90	\$2,107.31	\$17,380.02	\$16,178.06	\$0.00	\$17,380.02	54.3%	\$14,609.98
7500	Refunds and Reimbursements	\$7,495.00	\$0.00	\$5,384.83	\$117.82	\$99.22	\$460.01	\$1,981.13	\$0.00	\$460.01	6.1%	\$7,034.99
7900	Other Miscellaneous Expenses	\$2,500.00	\$0.00	\$684.50	\$419.00	\$0.00	\$1,788.96	\$163.50	\$0.00	\$1,788.96	71.6%	\$711.04
	SUBTOTAL -- OTHER OBJECTS	\$85,000.00	\$0.00	\$82,559.18	\$3,463.72	\$2,474.53	\$57,898.73	\$52,529.10	\$0.00	\$57,898.73	68.1%	\$27,101.27
8000s	CONTINGENCY	0.3%										
8999	Contingency	\$170,208.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$170,208.39
	SUBTOTAL -- CONTINGENCY	\$170,208.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$170,208.39
9000s	TRANSFERS OUT	7.6%										
9899	Advances to Other Funds	\$0.00	\$0.00	\$25,084.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
9999	Transfers to Other Funds	\$5,150,000.00	\$0.00	\$5,002,352.91	\$4,665,506.00	\$45,000.00	\$4,744,786.83	\$4,712,640.29	\$0.00	\$4,744,786.83	92.1%	\$405,213.17
	SUBTOTAL -- TRANSFERS OUT	\$5,150,000.00	\$0.00	\$5,027,436.97	\$4,665,506.00	\$45,000.00	\$4,744,786.83	\$4,712,640.29	\$0.00	\$4,744,786.83	92.1%	\$405,213.17
	GRAND TOTAL -- General Fund	\$67,458,708.39	\$1,048,908.28	\$64,160,058.09	\$10,868,398.79	\$5,545,939.87	\$30,432,040.67	\$30,004,889.58	\$6,207,253.94	\$36,639,294.61	53.5%	\$31,868,322.06

CUYAHOGA COUNTY PUBLIC LIBRARY												
BUDGET EXPENDITURE STATUS												
Fiscal 2019 -May												41.6% of Year
FUND	Line Item Description	2019 Appropriation	2018 C/O Encumbrance	2018 Final Expended	2019 MTD Expended	2018 MTD Expended	2019 YTD Expended	2018 YTD Expended	2019 ENC + PY Enc	2019 Exp+Enc	2019 % Exp+Enc	2019 Balance
223	TOTAL -- Project Build	\$10,000.00	\$0.00	\$1,149.24	\$0.00	\$1,058.61	\$323.71	\$1,058.61	\$0.00	\$323.71	3.2%	\$9,676.29
232	TOTAL -- Entrepreneurships Adult & Youth	\$65,090.26	\$0.00	\$55,558.33	\$3,250.00	\$19,236.64	\$14,354.17	\$24,236.64	\$6,500.00	\$20,854.17	32.0%	\$44,236.09
236	TOTAL -- Cleveland Foundation Encore Initiative	\$17,199.21	\$0.00	\$41,905.37	\$0.00	\$0.00	\$17,199.21	\$14,604.58	\$0.00	\$17,199.21	100.0%	\$0.00
242	TOTAL -- MyCom Neighborhood	\$221,525.50	\$0.00	\$81,872.23	\$0.00	\$16,105.16	\$29,128.90	\$29,502.89	\$5,000.00	\$34,128.90	15.4%	\$187,396.60
243	TOTAL -- Memory Lab	\$8,468.18	\$0.00	\$47,910.23	\$0.00	\$0.00	\$3,135.28	\$17,524.20	\$0.00	\$3,135.28	37.0%	\$5,332.90
244	TOTAL -- WVH Garden Grant	\$3,041.09	\$0.00	\$3,365.65	\$1,143.82	\$1,465.19	\$1,143.82	\$1,465.19	\$0.00	\$1,143.82	37.6%	\$1,897.27
247	TOTAL -- Adult Education Services	\$2,335,471.99	\$0.00	\$1,341,764.87	\$111,667.07	\$126,727.25	\$531,760.23	\$470,215.16	\$146,304.25	\$678,064.48	29.0%	\$1,657,407.51
248	TOTAL -- Project Learn	\$554,054.42	\$0.00	\$278,389.96	\$50,990.18	\$23,573.23	\$149,061.99	\$139,608.00	\$4,061.38	\$153,123.37	27.6%	\$400,931.05
249	TOTAL -- Baby Club	\$81,250.53	\$0.00	\$14,921.58	\$10,242.23	\$651.04	\$25,023.73	\$5,253.50	\$16,619.00	\$41,642.73	51.3%	\$39,607.80
253	TOTAL -- IPAD Lab	\$1,638.36	\$0.00	\$5,486.64	\$0.00	\$5,486.64	\$0.00	\$5,486.64	\$0.00	\$0.00	0.0%	\$1,638.36
256	TOTAL -- Food & Culinary Literacy Programs	\$70,600.00	\$0.00	\$22,900.00	\$6,172.76	\$0.00	\$25,464.87	\$0.00	\$3,300.92	\$28,765.79	40.7%	\$41,834.21
257	TOTAL -- Hotspot Lending Program	\$50,809.00	\$0.00	\$41,934.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$50,809.00
270	TOTAL -- Homework Centers	\$473,969.37	\$0.00	\$282,913.12	\$50,181.79	\$48,408.62	\$159,795.06	\$148,900.77	\$1,935.70	\$161,730.76	34.1%	\$312,238.61
280	TOTAL -- Summer Camps	\$125,000.00	\$0.00	\$106,034.16	\$116.32	\$0.00	\$116.32	\$0.00	\$26,000.00	\$26,116.32	20.9%	\$98,883.68
290	TOTAL -- Kindergarten & Baby Kits	\$33,500.00	\$0.00	\$0.00	\$16,442.00	\$0.00	\$21,742.46	\$0.00	\$558.00	\$22,300.46	66.6%	\$11,199.54
293	TOTAL -- Special School Programming	\$373,601.25	\$0.00	\$212,875.96	\$26,296.16	\$22,617.37	\$86,696.73	\$84,396.05	\$51,431.76	\$138,128.49	37.0%	\$235,472.76
301	TOTAL -- Note Retirement Fund	\$4,665,506.00	\$0.00	\$4,665,481.26	\$1,075,253.13	\$1,112,740.63	\$1,075,253.13	\$1,112,740.63	\$0.00	\$1,075,253.13	23.0%	\$3,590,252.87
402	TOTAL -- Capital Fund	\$7,000,000.00	\$137,830.74	\$6,709,357.06	\$30,921.17	\$2,109,612.18	\$261,611.09	\$5,066,231.63	\$541,588.37	\$803,199.46	11.3%	\$6,334,631.28
701	TOTAL -- Trust Fund (Regular)	\$140,000.00	\$12,256.37	\$855,404.56	\$6,223.89	\$3,878.65	\$26,462.71	\$13,306.36	\$19,879.93	\$46,342.64	30.4%	\$105,913.73
702	TOTAL -- Trust Fund (Special)	\$70,000.00	\$35,550.00	\$2,410,574.17	\$685.79	\$0.00	\$74,161.30	\$106,808.00	\$6,154.54	\$80,315.84	76.1%	\$25,234.16
801	TOTAL -- Endowment Fund	\$75,000.00	\$0.00	\$822.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$75,000.00
901	TOTAL -- Agency Fund (FSA)	\$110,000.00	\$0.00	\$100,000.00	\$5,659.30	\$4,449.75	\$53,805.85	\$57,490.93	\$0.00	\$53,805.85	48.9%	\$56,194.15
	GRAND TOTAL -- All Funds	\$16,485,725.16	\$185,637.11	\$17,280,621.03	\$1,395,245.61	\$3,496,010.96	\$2,556,240.56	\$7,298,829.78	\$829,333.85	\$3,385,574.41	20.3%	\$13,285,787.86

CUYAHOGA COUNTY PUBLIC LIBRARY							
Capital Fund Balances							
Fiscal 2019 --May							
FUND	CC	Project Budget	2018 Expenditures	Expenditures To Date (1)	Encumbered & Unpaid (2)	Project Balance (3)	STATUS
Capital Fund - 402							
Bay	004	\$7,500,000.00	\$98,340.13	\$318,239.63	\$506,859.87	\$6,674,900.50	
Maple Heights	037	\$550,000.00	\$127,912.15	\$510,363.92	\$0.00	\$39,636.08	COMPLETED
Richmond	070	\$2,000,000.00	\$34,729.50	\$34,729.50	\$0.00	\$1,965,270.50	
Total Capital Fund - 402		\$10,050,000.00	\$260,981.78	\$863,333.05	\$506,859.87	\$8,679,807.08	



CUYAHOGA COUNTY PUBLIC LIBRARY				
All Funds Cash Balance				
Fiscal 2019 --May 2019				
Fund	Beginning Cash Balance	Receipts To Date	Expenditures To Date	Cash Balance
General Fund	\$2,900,905.26	\$32,999,112.73	\$30,432,040.67	\$5,467,977.32
Debt Service	\$418.70	\$4,665,506.00	\$1,075,253.13	\$3,590,671.57
Capital Fund - 402	\$15,125,123.85	\$129,566.66	\$261,611.09	\$14,993,079.42
Trust Fund - Regular	\$772,058.63	\$58,055.97	\$26,462.71	\$803,651.89
Trust Fund - Special	\$651,066.52	\$7,645.07	\$74,161.30	\$584,550.29
Endowment Fund	\$79,139.62	\$832.42	\$0.00	\$79,972.04
Agency Fund	\$49,790.20	\$42,508.30	\$53,805.85	\$38,492.65
Project Build	\$0.00	\$1,149.24	\$323.71	\$825.53
Keybank FNDTH College Prep/Entrepreneurship	\$63,465.26	\$0.00	\$14,354.17	\$49,111.09
Cleveland Foundation Encore Initiative	\$17,199.21	\$0.00	\$17,199.21	\$0.00
MyCom Neighborhood	\$21,225.66	\$0.00	\$29,128.90	(\$7,903.24)
Memory Lab Grant	\$8,468.18	\$0.00	\$3,135.28	\$5,332.90
WVH Garden Grant	\$1,041.09	\$2,000.00	\$1,143.82	\$1,897.27
Adult Education Services (AES)	\$37,083.67	\$409,436.29	\$531,760.23	(\$85,240.27)
Project Learn	\$194,861.40	\$71,019.78	\$149,061.99	\$116,819.19
Baby Club	\$37,488.41	\$0.00	\$25,023.73	\$12,464.68
IPAD Lab	\$1,638.36	\$0.00	\$0.00	\$1,638.36
Food & Culinary Literacy Programs	\$42,600.00	\$28,000.00	\$25,464.87	\$45,135.13
Hotspot Lending Program	\$0.00	\$22,500.00	\$0.00	\$22,500.00
Homework Centers	\$39,884.37	\$121,000.00	\$159,795.06	\$1,089.31
Summer Camps	\$5,000.00	\$7,500.00	\$116.32	\$12,383.68
Kindergarten and Baby Kits	\$13,500.00	\$20,000.00	\$21,742.46	\$11,757.54
Special School Programming	\$0.00	\$104,408.45	\$86,696.73	\$17,711.72
SUBTOTAL	\$20,061,958.39	\$38,690,240.91	\$32,988,281.23	\$25,763,918.07

CUYAHOGA COUNTY PUBLIC LIBRARY						
Investments Approval						
Fiscal 2019 --May						
Description	Institution of Deposit	Par Value/Qty.	Purchase Yield	Purchase Date	Maturity Date	% of Assets
Money Market Funds						
Sweep Account	Key Bank	\$5,605,342.95	1.01%	n/a	n/a	21.18%
Money Market Fund	Northwest Bank	\$100.00	0.00%	n/a	n/a	0.00%
Money Market Fund	US Bank	\$5,382.17	2.27%	n/a	n/a	0.02%
Money Market Fund	Fifth Third	\$56,289.70	2.15%	n/a	n/a	0.21%
ICS Account	TriState Capital	\$0.00	0.52%	n/a	n/a	0.00%
Star Ohio Accounts						
Star Ohio Accounts	Star Ohio	\$10,153,727.11	2.54%	n/a	n/a	38.36%
US Treasury						
US Government Agency Discount Notes						
Commercial Paper						
Natixis NY	Dbtc Americas	\$100,000.00	2.82%	January 28, 2019	September 25, 2019	0.38%
Natixis NY	Dbtc Americas	\$275,000.00	2.71%	February 15, 2019	September 12, 2019	1.04%
JP Morgan Securities	JP Morgan Securities LLC	\$370,000.00	2.68%	February 27, 2019	November 22, 2019	1.40%
Mufg Bank Ltd	Mufg Union Bk	\$300,000.00	2.73%	February 27, 2019	November 22, 2019	1.13%
Bnp Paribas NY	Bnp Paribas	\$300,000.00	2.58%	April 29, 2019	October 25, 2019	1.13%
Coca Cola Company	JP Morgan Securities LLC	\$375,000.00	2.49%	May 23, 2019	January 14, 2020	1.42%
Toyota Motor Credit	Citibank	\$135,000.00	2.46%	May 31, 2019	November 26, 2019	0.51%
Certificate of Deposit						
Certificate of Deposit	Discover Bank	\$247,000.00	2.30%	October 19, 2015	September 30, 2020	0.93%
Certificate of Deposit	Capital One National Bank	\$247,000.00	2.28%	October 19, 2015	October 7, 2020	0.93%
Certificate of Deposit	Capital One National Bank	\$247,000.00	2.28%	October 19, 2015	October 7, 2020	0.93%
Certificate of Deposit	Goldman Saks Bank	\$247,000.00	2.20%	October 21, 2015	October 21, 2020	0.93%
Certificate of Deposit	Amex Centurion	\$247,000.00	2.27%	October 29, 2015	October 28, 2020	0.93%
Certificate of Deposit (CDARS)	TriState Capital	\$2,110,121.61	2.60%	December 20, 2018	June 20, 2019	7.97%
Certificate of Deposit	Fifth Third Bank	\$245,000.00	2.45%	March 27, 2019	March 27, 2020	0.93%
Certificate of Deposit	Mutual Savings Bank	\$245,000.00	2.45%	March 27, 2019	March 27, 2020	0.93%
Certificate of Deposit	State Bank of India	\$245,000.00	2.45%	March 27, 2019	March 25, 2020	0.93%
Certificate of Deposit	Wells Fargo Bank National Assoc	\$250,000.00	2.35%	April 24, 2019	May 26, 2020	0.94%
Certificate of Deposit	Multi-Bank Securities Inc	\$249,000.00	2.65%	May 22, 2019	May 15, 2023	0.94%
Certificate of Deposit	Multi-Bank Securities Inc	\$246,000.00	2.55%	May 22, 2019	May 16, 2022	0.93%
Certificate of Deposit	Multi-Bank Securities Inc	\$246,000.00	2.50%	May 30, 2019	May 28, 2021	0.93%
Agency Securities						
Federal National Mortgage	Davidson DA & Company	\$1,100,000.00	1.50%	September 30, 2016	September 30, 2020	4.16%
Federal National Mortgage	Davidson DA & Company	\$550,000.00	1.42%	July 27, 2016	July 27, 2020	2.08%
Federal National Mortgage	Davidson DA & Company	\$1,040,000.00	1.40%	August 30, 2016	August 28, 2020	3.93%
Federal National Mortgage	Fcstone Financial Inc.	\$1,030,000.00	1.60%	August 30, 2016	August 24, 2021	3.89%
TOTAL PORTFOLIO		\$26,466,963.54				100.00%

CUYAHOGA COUNTY PUBLIC LIBRARY**Purchase Approval List****June 18, 2019**

Item	Quantity	Description	Supplier	Unit Cost	Total Amount
		ENCUMBRANCE INCREASES			
1		2019 SHP Yearly Service Agreement for Generators			
		SUMMARY: Necessary to increase amount from \$15,000 to \$27,000 due to multiple high dollar generator repairs.			
		As requested by the Operations-Finance Division.	WW Williams		\$12,000.00
		RENEWAL PURCHASES			
2		FireEye License and Maintenance Renewal			
		SUMMARY: Necessary for system wide computer security.			
		As requested by the Information Technologies Division.	CDW-Government		\$54,966.50

**Cuyahoga County Public Library
Gift Report / May 1-31, 2019**

Gift Amount	Donor	Recipient	Purpose
\$250.00	Baldwin Wallace University	Middleburg Heights Branch Trust Fund	For use of meeting room
\$2,800.00	Carol & John's Comic Shop	CCPL	Donation of comic books for National Free Comic Book Day
\$100.00	Martin Clancy	Olmsted Falls Branch Trust Fund	in memory of Emmelene Cupach
\$50,000.00	The Cleveland Foundation	CCPL	Homework Centers grant payment 2 of 2
\$787.96	Friends of the Bay Village Branch	Bay Village Branch Trust Fund	May programming and supplies
\$1,114.39	Friends of the Beachwood Branch	Beachwood Branch Trust Fund	May programming and supplies
\$160.00	Friends of the Berea Branch	Berea Branch Trust Fund	May programming and supplies
\$24.46	Friends of the Brecksville Branch	Brecksville Branch Trust Fund	May programming and supplies
\$185.06	Friends of the Brook Park Branch	Brook Park Branch Trust Fund	May programming and supplies
\$447.09	Friends of the Brooklyn Branch	Brooklyn Branch Trust Fund	May programming and supplies
\$370.98	Friends of the Chagrin Falls Branch	Chagrin Falls Branch Trust Fund	May programming and supplies
\$1,433.99	Friends of the Fairview Park Branch	Fairview Park Branch Trust Fund	May programming and supplies
\$11.71	Friends of the Gates Mills Branch	Gates Mills Branch Trust Fund	May programming and supplies
\$139.00	Friends of the Independence Branch	Independence Branch Trust Fund	May programming and supplies
\$263.37	Friends of the Middleburg Heights Branch	Middleburg Heights Branch Trust Fund	May programming and supplies
\$581.95	Friends of the North Olmsted Branch	North Olmsted Branch Trust Fund	May programming and supplies
\$113.35	Friends of the North Royalton Branch	North Royalton Branch Trust Fund	May programming and supplies
\$329.21	Friends of the Olmsted Falls Branch	Olmsted Falls Branch Trust Fund	May programming and supplies
\$96.08	Friends of the Orange Branch	Orange Branch Trust Fund	May programming and supplies
\$40.14	Friends of the Parma Heights Branch	Parma Heights Branch Trust Fund	May programming and supplies
\$323.23	Friends of the Solon Branch	Solon Branch Trust Fund	April/May programming and supplies
\$134.22	Friends of the Southeast Branch	Southeast Branch Trust Fund	May programming and supplies
\$45.04	Friends of the Strongsville Branch	Strongsville Branch Trust Fund	May programming and supplies
\$4,540.00	Legacy Village Lyndhurst Community Fund	South Euclid/Lyndhurst Branch	2019 summer camps at SEU
\$50,000.00	MyCom	CCPL	Lead agency for PAR, MHR and WVH 2019-2020 grant year. Payment 1 of 2.

Cuyahoga County Public Library

Resolution 2019 - _____

RESOLUTION AUTHORIZING THE LIBRARY TO ENTER INTO AN AGREEMENT WITH ENGELKE CONSTRUCTION SOLUTIONS FOR THE BEACHWOOD, CHAGRIN FALLS, SOLON, AND SOUTHEAST RESTROOM RENOVATIONS PROJECT

- Whereas,** the Cuyahoga County Public Library (the “Library”) is a county library district and political subdivision of the State of Ohio organized under the Ohio Revised Code and this Board of Library Trustees (this “Board”) is body politic and corporate organized and acting under relevant provisions of the Ohio Revised Code, including sections 3375.22 and 3375.40 of the Ohio Revised Code; and
- Whereas,** this Board previously authorized the Executive Director, or designee, to advertise for competitive bids for the Restroom Renovations Project; and
- Whereas,** the Executive Director, or designee, did so advertise and pursuant to the procedures contained in the Ohio Revised Code for the selection of contractors and had determined that **Engelke Construction Solutions** have submitted the lowest and best responsive bid;
- Whereas,** this Board has determined that it is in the interest of the Library to proceed with the Restroom Renovations project as advertised.

Now therefore be it resolved by the Cuyahoga County Public Library:

Section 1. The Board of Trustees is hereby authorized to execute the contract for construction services in the amount of **\$380,210.00**

Section 2. It is found and determined that all formal actions of this Board concerning and relating to this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in this formal action were meetings open to the public in compliance with all legal requirements, including relevant provisions of the Ohio Revised Code.

Approved June 18, 2019

Patricia A. Shlonsky, President

Dean E. DePiero, Secretary